



## **Town of Ithaca Job Posting: Seasonal Worker**

Public Works Department, 114 Seven Mile Drive, Ithaca, is recruiting for 4-6 **seasonal full-time position(s)**, which perform routine physical work in areas such as highways, water & sewer, parks & trails and facility maintenance. Seasonal Workers must possess physical endurance and a willingness to perform heavy and/or repetitive work in an outdoor work environment, occasionally in adverse weather conditions. He or she will also be required to operate a pickup truck as necessary to carry tools, supplies and co-workers to and from a work site. Seasonal Workers works under the constant direct supervision of a crew leader. The incumbent is required to perform any and all labor requested of them.

Position works 40 hours per week from 6:30 am to 3:00 pm, Monday - Friday. **Hourly rate:** \$16.65 Maximum of 25 weeks of employment between April through November.

The **Town of Ithaca** encompasses a diverse area including rural, suburban, and urban landscapes that surround the City of Ithaca. Public Works and Engineering Departments are located at the Public Works Facility at 114 Seven Mile Drive. Town Hall is located within the City of Ithaca at 215 N. Tioga Street, and includes Town Clerk, Court, Planning, Code Enforcement and several administrative offices. **Town of Ithaca strongly values a diverse and inclusive workforce. We are committed to equity and inclusion and encourage those with similar values to apply.**

### **TYPICAL WORK ACTIVITIES:**

Serves as a flagger in support of road repair crews;  
Assists a crew with the patching of roads and working with asphalt;  
Loads and unloads trucks containing a variety of different materials;  
Shovels, rakes and tamps gravel or asphalt in order to effect repairs to roadways and shoulders;  
Assists with excavation and backfilling for construction and repairs;  
Operates a pickup in support of project operations;  
Cleans streets, park areas, culverts, and basins;  
Mows grass, cuts brush and trees, clears weeds by hand and by use of weed whackers;  
Maintain parks grounds and flowerbeds;  
May be required to clean and maintain buildings/grounds;  
Assists in the installation and maintenance of traffic signs;  
Operates chippers and other equipment while on Brush and Leaf pick up crews in spring and fall;  
May clear access to and paint fire hydrants;  
Performs any and all routine labor as directed by a supervisor.

Possession of at least a Class D New York State Driver's License at the time of appointment and maintenance of such license throughout the term of employment.

**Continuous Recruitment Position: Submit civil service application available on Vacancy Page <https://www.tompkinscivilservice.org/civilservice/vacancies>– scroll to the bottom of the page under Town of Ithaca or directly to: <https://www.tompkinscivilservice.org/civilservice/apply/7785>**

Questions about the position are directed to: Judy Drake, Human Resources Manager  
(607) 273-1721 x115 or via email: [Jdrake@town.ithaca.ny.us](mailto:Jdrake@town.ithaca.ny.us)